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ST ANDREW'S SCHOOL

10 March 2023

Dear Parent(s)/Guardian(s),

Greetings from St Andrew's Secondary School! We are glad to furnish you with the following key information for the new academic term:

1. Key Events in Term 2;
2. School Policy on Student's Absence from School and Late-coming;
3. Parent-Teacher Conferences for Term 2;
4. Reinforcing Social Skills at Home; and
5. Acknowledgement of Contributions.

1. KEY EVENTS IN TERM 2

1.1. Morning Assembly from Term 2

Morning assembly will take place in the school courtyard on all days except Thursday. Saints will report directly to their classrooms on Thursday for a time with their form teachers.

1.2. Migration of School Website (w.e.f. 22 Mar 2023)

The Ministry of Education is currently migrating all MOE school websites onto a common host platform. As such, our school website will show a new interface from 22 March 2023. Please be assured that all necessary information will still be available and kept up to date. Visitors to the website should find no disruption to the access to information and should expect slight changes to navigation.

1.3. Mother Tongue Language Fortnight (27 Mar, Mon - 6 Apr Thu)

The MTL Fortnight seeks to promote language learning and cultural awareness among our students through an immersive environment. The programmes curated allow our students to learn and use their Mother Tongue Languages in novel and authentic ways. Secondary 1, 2 and 3 students will undergo a variety of activities such as games and learning journeys. Further details and schedule will be issued closer to the date.

1.4. Issue of Personal Learning Device, iPads (31 Mar, Fri)

Secondary 1 students will be receiving their Personal Learning Device, iPad, on 31 March, Fri between 1 p.m. and 3 p.m. Further details and schedule will be issued closer to the date via Parents Gateway.

- 1.5. 2023 Saints MUN Conference (31 Mar, Fri and 1 Apr, Sat)
16 Secondary 4 students will be taking part in the 2023 Saints Model United Nations (MUN) Conference organised by SAJC. Saints MUN will allow the students to gain a deeper appreciation for the intricacies of global policy and develop a sense of responsibility as members of the international community.
- 1.6. Singapore Youth Festival Arts Presentation (Mar - Apr)
The Choir, Concert Band and English Drama CCAs will be performing in the Singapore Youth Festival Arts Presentation from end of March to middle of April.
- 1.7. Applied Learning Modules (ApLM) for Secondary Three (Mar - Jun)
Secondary 3 students who have signed up for ApLM@ITE and ApLM@Poly will be attending a 3-day module designed and conducted by the ITE and Polytechnic respectively at their campuses. ApLM@ITE and ApLM@Poly are enrichment modules that broaden the learning experiences of students and complement the secondary school curriculum with a focus on the practical application of knowledge. These modules provide our students with applied learning opportunities – learning that involves doing and applying, learning about the real world, and learning for life. ApLM also allows our students to discover their interests and strengths and helps them make informed education and career choices.
- The details of course programme and dates for relevant Secondary 3 groups will be provided nearer the dates.
- 1.8. Class Photo-taking (3 & 4 Apr, Mon & Tue)
The school will conduct photo-taking for all classes on 3 and 4 April, Mon and Tue. Students should attend school in full school uniform and bring their pre-knotted school ties. PE attire will not be allowed for the photo-taking. Details will be provided.
- 1.9. Experience-SAJC Programme (4 - 6 Apr 2023)
As part of Education and Career Guidance, selected Secondary 4 and 5 boys will be taking part in the Experience-SAJC (e-SAJC) Programme to experience life as a junior college student. They will be involved in a half-day orientation programme on 3 April held in SASS, followed by 3 full days in SAJC. We hope this will provide them with valuable insights and inspiration as they decide on their post-secondary pathways.
- 1.10. NRIC Registration Exercise (5 Apr, Wed)
Under the National Registration Regulations, all Singapore Citizens and Permanent Residents are required to register for their NRIC in the year that they attain the age of 15. Secondary 3 and students who attain the age of 15 will be required to register for their NRIC. ICA will conduct a biometric enrolment session for your child/ward in school on 5 Apr, Wed. More details will be provided via Parents Gateway.
- 1.11. Careers Exploration Day for Secondary Two (5 Apr, Wed)
Careers Exploration Day for Secondary 2 students will take place on 5 April. Students will be given opportunities to hear from professionals from different industries. The speakers are from The Astronauts' Collective, a non-profit organisation that helps youths explore the world of work and find meaningful careers. There will also be a briefing for the students on the Secondary 3 course selection exercise.
- 1.12. Good Friday Holiday (7 Apr, Fri)
As 7 April, Good Friday, is a public holiday, lessons will resume on 10 April, Mon.

- 1.13. Sec 4 & 5 Internal Oral Examination, Mother Tongue Languages (10 - 14 Apr, Mon - Fri)
The Mother Tongue Languages Department will be conducting the Internal Oral Examination for Secondary 4 and 5 students from 10 to 14 April. Results attained in the school's internal oral examination will be counted as part of the Preliminary Examination for Secondary 4N(A) and 4N(T) students. Sec 4E and 5N students will use their GCE O-Level Mid-Year achievement as their MTL preliminary results. Attendance for the oral examination is compulsory and absence must be supported by a medical certificate.
- 1.14. 4E5N Internal Oral Examination, English Language (17 - 18 Apr, Mon - Tue)
The English Language Department will be conducting the Internal Oral Examination for 4E5N students on 17 and 18 April. Further details will be issued at a later date. Results attained in the oral examination will be counted as part of the Preliminary Examination for Secondary 4E5N students. Attendance is compulsory and absence must be supported by a medical certificate.
- 1.15. NAPFA Test (19 - 20 Apr; 17 - 18 May, Wed - Thu)
Secondary 2 students will take their NAPFA test on 19 and 20 April, and Secondary 4 and 5 students will take their NAPFA test on 17 and 18 May. The reserve date for students who did not take their test on the above-mentioned dates is 23 May.
- 1.16. 4N(A) & 4N(T) Internal Oral Examinations, English Language (22 - 23 May, Mon - Tue)
The English Language Department will be conducting the Internal Oral Examinations for 4N(A) and 4N(T) students on 22 and 23 May. Further details will be issued at a later date. Results attained in the school's internal oral examinations will be counted as part of the Preliminary Examinations for Secondary 4N(A) and 4N(T) students.
- 1.17. Sports and Arts Festival (25 May, Thu)
Our Sports and Arts Festival will take place on 25 May. Secondary 2 students will experience an interdisciplinary aesthetics and design programme while the Secondary 1, 3, 4 and 5 students will enjoy a sports programme.
- 1.18. Weighted Assessment (WA) 2, (17 Apr, Mon to 12 May, Fri)
Secondary 1 to 5 students will sit for the WA2 from 17 April, Mon to 12 May, Fri. A detailed schedule will be furnished in due course.
- 1.19. Hari Raya Puasa Holiday (22 Apr, Sat)
As Hari Raya Puasa, a public holiday, falls on 22 April, Sat, the following Monday, 24 April will be a school holiday and day off-in-lieu. Lessons will resume on 25 April, Tue.
- 1.20. Labour Day Holiday (1 May, Mon)
As Labour Day falls on 1 May, Mon, lessons will resume on 2 May, Tue.
- 1.21. Mother Tongue Language (MTL) Intensive Programme (22 May, Mon to 25 May, Thu)
During this period, the Mother Tongue Intensive Programme will be conducted for 4 Exp and 5N(A) students. The programme prepares students for the MTL O-Level Examination that will take place on 29 May, Mon; and 30 May, Tue (for the CLB, MLB and TLB syllabuses).
- 1.22. Learning Journey for Secondary One (24 May, Wed)
Secondary 1 students will be going on a learning journey to Kok Fah Technology Farm as part of the Education and Career Guidance Programme. The experience aims to build on the themes of sustainability and food security, and is in line with the Geography and Science syllabuses. Through the learning journey, students will learn about the efforts

the nation has put in to growing local produce and safeguarding food security. They would also get to explore the various careers related to the green industry.

1.23. Learning Journey for Secondary Two (24 May, Wed)

As part of Education and Career Guidance, Secondary 2 students will be going on a learning journey to either of these venues: Gardens by the Bay, Grace Mission Farm or Kin Yan Agrotechnology Farm. These learning experiences aim to build on the themes of sustainability and conservation which the students have experienced through their Geography and Science lessons and River Studies project work. Through the learning journey, students will learn about the importance of conservation and food security, as well as explore careers related to the green industry.

1.24. Learning Journey for Secondary Three (24 May, Wed)

As part of Education and Career Guidance, Secondary 3 students will be going on a learning journey to Temasek Polytechnic to learn more about their post-secondary options and to experience life in a polytechnic.

1.25. End-of-Term Service (26 May, Fri)

The End-of-Term Service will be held at 10.30 a.m. on the last day of Term 2. Students will be dismissed by 11 a.m. More details will be given via Parents Gateway.

1.26. Mid-year School Holidays (27 May, Sat – 25 Jun, Sun)

School holidays will begin on 27 May, Sat. Students will return to school on 26 Jun, Mon, for the commencement of Term 3.

2. SCHOOL POLICY ON STUDENT'S ABSENCE FROM SCHOOL AND LATE-COMING

2.1 The school takes a serious view of students' attendance, as absence from school is a key contributing factor to under-performance. Your son/ward's absence from school must be supported with a medical certificate, which is provided upon immediate return to school. Please note that excuse letters from parents/guardians are discouraged and will only be valid if it is for genuine medical reasons or due to extenuating circumstances.

2.2 If there is no submission of medical certificate or letter within one week from the day of absence, the student's absence will be marked as "No Valid Reason – Truancy" for the day of absence. Please note that such absences will affect a student's conduct grade.

2.3 Students who arrive late to school are to report to the Time-Out Room to get a late slip. Latecomers will be required to serve up to 2 hours of after-school detention, on the day of late-coming itself. Such after-school detention for late-coming may be rescheduled to another day, only if there is a valid reason to do so.

3. PARENT-TEACHER CONFERENCES FOR TERM 2

3.1 Parent-Teacher Conference (24 Mar & 26 May Fri)

Our first Parent-Teacher Conference (PTC) will be held on 24 March, Fri, from 8 a.m. to 12 p.m. The respective form teachers will get in touch with parents to book a session.

For parents whom the teachers are unable to meet for this PTC, the next PTC will be on 26 May, from 12 p.m. to 5 p.m.

3.2 Conference with Parents of Sec Two students on Sec 3 Course Selection

A virtual conference will be held with all parents and guardians of Secondary 2 students on 13 April, Thu, from 6.00 p.m. to 7.00 p.m. Conducted via Zoom, the conference will provide you with key information on the Secondary 3 course selection matters.

There will also be virtual subject talks on 22 and 23 May, Mon and Tue, from 6.00 p.m. to 7.00 p.m. The sessions will provide key information on the scope and nature of individual subjects.

Secondary 2 students are required to attend the above sessions with their parents/guardians. Students will be dismissed from their CCA by 5 p.m. on the mentioned dates to allow them to join their parents/guardians for the sessions. More information will be given via Parents Gateway closer to the dates.

- 3.3 To better support our staff and teachers in managing their workload, we seek your kind understanding in contacting them only during office hours (Monday to Friday, 7am - 6.30pm) via email. The email addresses of our Form Teachers can be found via this link: <https://standrewssec.moe.edu.sg/about-sass/our-people/form-teachers>. In the event of an emergency, please contact us through the general office at 62851944.

4. **REINFORCING SCHOOL VALUES AT HOME**

- 4.1 To support your child's/ward's growth, you may wish to reinforce two of the school values: Self-discipline and Excellence. You may wish to use the behavioural outcomes listed below to have a conversation with your son/ward or to guide them in their development.

Exemplary Character (Leading Self) - WISE Saints pursue wisdom through a passion for learning, having a healthy sense of wonderment about the world, and active reflection of God-centred values. (Proverbs 2:10-12)	
Self-Discipline A Saint wants to be known for his self-control. He perseveres because he wants to finish well.	Excellence A Saint relentlessly strives to exceed personal best, celebrating high endeavour as its own reward.
Behavioural Outcomes: <ul style="list-style-type: none">- ___ Manages own feelings- ___ Obeys school and class rules- ___ Takes responsibility for own learning- ___ Is punctual- ___ Minds his language- ___ Attends CCA regularly	Behavioural Outcomes: <ul style="list-style-type: none">- ___ Works hard to achieve targets- ___ Takes pride in his work- ___ Assumes leadership in class, CCA & student government

5. ACKNOWLEDGEMENT OF CONTRIBUTIONS

- 5.1 Our heartfelt appreciation goes out to the following students for presenting during morning assembly and raising our awareness on various issues.

No	Name	Topic Presented	Class
1	MUHAMMAD LUTFI BIN MUHAMMAD HIMMI	Be an Upstander! (Anti Bullying)	2W
2	DAVYON LAU CHOON WOON (LIU JUN'EN)		2W
3	FREDDY GEORGE		2W
4	JADEN LEE XING HUI		2W
5	ALDEN GOH ZHI JIE		2W
6	PRITHVI RAWAT		2W
7	CHEN JUN JIE ZACHARY		2W

We look forward to a fruitful Term 2 with you and our boys. Up and On!

Yours sincerely,

Mr Lee Han Hwa
Principal